

ADMINISTRATIVE SERVICES COUNCIL	
Charge	This council identifies issues of common concern in providing faculty, staff and students support services; develops joint plans and strategies for addressing issues; and facilitates coordination of Administrative Services across the campus and district.
Meeting Schedule	Fourth Wednesdays, 3:00 – 4:30 p.m.
Chair	Vice President, Administrative Services
Composition	<ul style="list-style-type: none"> • Vice President, Administrative Services • Director, Campus Facilities, Operations, & Maintenance • Supervisor, Bookstore • Supervisor, Business Communications • Supervisor, Printing & Duplicating Department • College Cashier • Administrative Secretary, Administrative Services • Custodial Swing Shift Supervisor • ASGC Account Tech, Senior • Grounds & Maintenance Supervisor
Adopted	October 22, 2001
Revised	June 2, 2003; May 2008; May 2012; April 2013; May 2014
Notes	
Support Staff	Administrative Secretary, Administrative Services